



## JOB DESCRIPTION

### **Mental Health Counselor/ Licensed Mental Health Counselor**

**40 hours per week, Full-Time**

**2 open positions**

Salary Scale:

Non-Licensed: \$46,552 - \$54,015 (8 steps)

Licensed: \$51,074-\$62,836 (8 steps)

**Starting Salary Commensurate with Experience**

Bilingual pay eligible (additional .21 cents per hour)

**Health and Retirement Benefits Eligible**

**Position Open Until Filled**

#### **About the Position**

Under the supervision of the Director of Clinical Programs, performs outpatient counseling services to children ages 0-21 and their families. This position is critical to helping children excel and will join a team of very energetic, passionate and committed clinicians who care about the wellbeing of the children and families they serve.

#### **About the Agency**

Pajaro Valley Prevention & Student Assistance, Inc (PVPISA) has been the leader of youth prevention and intervention services in the Pajaro Valley for the last 29 years. We believe that every young person in our community should have the opportunity to thrive. Our mission is to improve the quality of life of students and families in the Pajaro Valley by providing health education, prevention services, mental health services, and by advocating for public policies that protect the health of our community. The agency is committed to helping employees fulfill a balanced approach in managing their careers and personal life.

#### **Duties and Responsibilities**

- Conduct evaluations, assessments and counseling services of referred children, adolescents and their families in a school, home or community-based clinic setting
- Provide client-centered counseling services focusing on the present. Listen, respond empathically and engage in problem solving. Identify symptoms and assist in self-management skills for mental illness.
- Facilitate group meetings, family meetings and individual counseling session that enhance behavioral stability for clients.
- Participate in staff meetings, in-service trainings, conferences and workshops
- Participate as a team member in case management conferences
- Maintain Medi-Cal (EPSDT) documentation inclusive of Assessments, Treatment Plans and Progress Notes in an electronic health record system in a timely manner as required by program standards
- Adhere to all confidentiality requirements.

#### **Employment Standards**

Knowledge of:

- Symptoms and behaviors of mental illnesses
- Basic social rehabilitation, socialization and practical life management skills
- Principles and methods of interviewing, counseling, crisis intervention and assessing psychosocial

behaviors

- Diagnostic and Statistical Manual of Mental Disorders (DSM) Criteria
- Medi-Cal/EPSTDT service delivery and productivity standards
- Strength based and cultural appropriate services
- School policies and procedures

Ability to:

- Work with children, adolescents and families
- Assess students behavioral and emotional strengths and challenges to make knowledgeable recommendations and/or design appropriate service plans
- Establish and maintain effective work relationships with those contacted in the performance of duties
- Prepare a variety of administrative and professional reports
- Bilingual/Bicultural skills a plus and eligible for additional compensation as noted

## **Training and Experience**

### ***For Non-Licensed Classification:***

-Possess a Master's degree from an accredited college or university with a major in Social Work, Psychology, Marriage, Family and Child Counseling, or closely related behavioral science field **and** be registered with CA BBS;

**OR**

-Possess a Master's degree from an accredited college or university with a major in Social Work, Psychology, Marriage, Family and Child Counseling, or closely related behavioral science and apply for and receive BBS certification within the first 6 months of employment. Must have at least one-year experience working in clinical setting. Bilingual, English and Spanish, desirable.

***For Licensed Classification:*** Requires a Master's degree from an accredited college or university with a major in Social Work, Psychology, Marriage, Family and Child Counseling, or closely related behavioral science field **and** be licensed with the CA BBS; must have at least one year of experience working in a clinical setting. Bilingual, English and Spanish, desirable.

All positions receive clinical supervision. Routine training opportunities offered.

### **Salary and Benefits:**

Competitive Salary, commensurate with experience. PVPSA offers competitive benefits including Paid Time Off, Medical, Dental, Vision, Life for employee and family coverage is also available. Employer also contributes to the employee's retirement plan.

### **How to Apply:**

If interested, please submit your resume and a cover letter via email or mail to:

**PVPSA Human Resources**

c/o Beatriz Collazo, Sr. Analyst

email: [beatriz.collazo@pvpsa.org](mailto:beatriz.collazo@pvpsa.org)

mail: 335 East Lake Avenue, Watsonville, CA 95076

**PVPSA is an Equal Opportunity Employer.**